

## Personal Data Protection Policy

### For shareholders of Siam Technical Concrete Public Company Limited

#### 1. General chapter

Siam Technical Concrete Public Company Limited and companies in the group in which the Company is a shareholder (hereinafter collectively referred to as the (“**The Company**”) is aware of the importance of complying with the Personal Data Protection Act B.E. 2019 and related secondary laws including any future amendments (“**Personal Data Protection Law**”), the Company therefore has prepared a Personal Data Protection Policy for shareholders (“**Policy**”) This edition has been created to make shareholders confident that Information that can identify shareholders, whether directly or indirectly. according to the Personal Data Protection Law (“**Personal Data**”) is information that the Company Gives high importance to the protection and management of personal information with the best appropriate security measures

The Company need to collect, process, use, disclose, and forward personal data information. of the shareholders, so the policy was prepared In order to comply with personal data protection laws, the Company therefore recommends that shareholders read and understand the various regulations under the policy The details are as follows;

#### 2. Purpose

The Company will collect, use, disclose, and forward personal information. of shareholders or securities holders For the following purposes

2.1 Preparing the shareholder register

2.2 Determination of various rights of shareholders

2.3 Processing for sending meeting invitation letters or other notices to inform shareholders.

2.4 Confirming the identity of shareholders to show various rights in being a shareholder, such as exercising the right to participate in shareholder meetings, right to transfer shares, etc.

2.5 Management of responses to communications that shareholders contact the company

2.6 Notification of benefits, Financial information such as dividend payments to shareholders

2.7 Changes in the rights of the Company's shareholders

2.8 Other purposes that is necessary It is beneficial to shareholders and relevant to the stated objectives.

2.9 To comply with the law or contract or it is necessary to provide personal information of shareholders in order to enter into a contract.

### 3. Collection of personal data, source of personal data

3.1 Under this policy, when a shareholder holds shares of the Company or deliver various documents which has personal data appears to the Company and the Company receives information from shareholders, the source of personal data may be received directly from shareholders' notice or from the company has inspected the company's shareholder register, which the company has a duty to collect and process personal data according to the law or from TSD as a securities registrar service provider for the company and who performs duties in maintaining the said shareholder register Including the law on public limited companies and securities law and the Stock Exchange of Thailand as follows:

(a) Personal information shown in a copy of national ID card, copy of driver's license copy of government official identification card, copy of passport, copy of name change form, such as first name, last name, date/month/year of birth, age, gender, national, ID card number, Passport number, photograph, signature, nationality, race, religion, etc. Personal data that shareholders send to the company may have sensitive data such as nationality, race, and religion, which is unnecessary information in the shareholder meeting, the Company requests that the shareholders conceal such information before sending it to the Company. In the case that the shareholders do not conceal such information, the Company assumes that the shareholders have given their consent to the Company to collect such information

(b) Contact information, such as address as shown on a copy of ID card, address according to copy of house registration, telephone number, fax, email, user ID for the LINE application ( Line ID), information on who can be contacted in an emergency. and reference person information, etc.

(c) Shareholder registration number information

(d) Recording or broadcasting via an online system or electronic video recording, sound recording, still image recording, moving pictures through closed circuit cameras ( CCTV)

3.2 In collecting personal information of shareholders, shareholders will be informed of the details as specified in this Policy, including but not limited to the purposes and legal bases for collecting, using, disclosing and/or processing personal data. Or if it is the case that personal data protection laws stipulate that any processing of

personal data must have the consent of the shareholder. The Company will request explicit consent from the shareholder.

3.3 In the case that the company collect personal data of shareholders before the date of the Personal Data Protection Act. In matters related to the collection, use, or disclosure of personal data, the Company will collect and use personal information of shareholders according to the original objectives of the Company has previously informed shareholders about the collection of personal data which you have the right to revoke your consent By contacting the company using the contact details specified in Section 7 of this policy. The company reserves the right to consider your request to revoke your consent and proceed as required by personal data protection laws.

3.4 In the case that the company Will carry out the collection, use and disclosure of personal information. of shareholders in the manner and/or for inconsistent purposes. With the purposes specified in Section 2, the Company will provide additional policies or announcements regarding personal data protection. and/or have a letter sent to shareholders to explain the processing of data in such manner. Shareholders should read additional related policies or announcements together with this policy and/or the said letter. (depending on the case)

#### 4. Disclosure of personal information

Personal information that shareholders given to the company will be collected, processed, used and disclosed in accordance with personal data protection laws. In disclosing personal information of shareholders to other persons, the Company will provide appropriate measures. to protect the personal information that has been disclosed and to comply with the standards and duties of personal information protection as specified by the Personal Information Protection Law.

Disclosure of personal information under the specified objectives and according to the criteria specified by law, the Company may need to disclose to the following persons and agencies:

4.1 Service providers and personal data processors at the company assign or hire someone to manage/process personal data to the company in providing various services such as providing information technology services, data recording service, analysis data services, or any other services.

4.2 TSD as a securities registrar service provider for the Company.

4.3 Various financial institutions to which the Company will inform personal data for the benefit of financial information such as dividend payments to shareholders.

4.4 Government agencies with legal regulatory duties or who are requested to disclose personal information by virtue of law or related with the legal process or as permitted by relevant laws, such as the Revenue Department, Department of Provincial Administration, Department of Business Development, Office of the Securities and Exchange Commission, The Stock Exchange of Thailand and its subsidiaries (such as TSD) and the Office of the Personal Data Protection Board, etc.

4.5 Any other person or agency that you give consent to disclose your personal information to that person or agency, such as disclosing a compilation of photos of activities on the Company's various media channels to the general public.

4.6 Company advisors such as legal advisors, lawyers, accounting advisors. Auditor or any other experts, both internal and external to the company, etc.

## **5. Period for storing personal data**

The company will keep personal data of shareholders for the period necessary to achieve the stated objectives of collecting, processing, and using personal information, which is specified in this policy, with the retention period for personal data will change depending on the given objective. In processing that personal information, the Company will also retain personal data for a period of time as specified by relevant laws, taking into account the legal statute of limitations for legal proceedings. that may arise from or relate to documents or personal data that the Company collected in each item.

In cases where the period for storing personal information cannot be clearly specified, the Company will retain the shareholder's personal information for the necessary period during the shareholder's relationship with the Company. Shareholder status or throughout the period necessary to achieve the objectives related to this policy, which may need to be kept thereafter if required or permitted by law for a period of 10 years from the date of termination of shareholdership. or receive personal information from shareholders has ended. However, the Company may retain personal information. of shareholders for a period longer than said period if The legal permission or retention of such personal data is necessary for the establishment of the Company's legal claims.

After the above period expires, the Company will delete or destroy such personal information. From the storage or systems of the Company and other people who provide services to the Company (if any) or make your personal information into information that cannot identify you.

## 6. Shareholders' rights regarding personal information

Shareholders, as owners of personal data, have various rights. Under the Personal Data Protection Law, as follows:

### 6.1 Right to access personal information

Shareholders have the right to access their personal information and request a copy of their personal data of shareholders, which shareholders have provided in this policy as required by personal data protection laws.

### 6.2 Right to request sending or transfer of personal data.

Shareholders have the right to request that personal information be sent or transferred to another personal data controller or to shareholder except because of the condition that cannot be done as specified by the Personal Data Protection Law.

### 6.3 Right to object to the collection, processing, and use of personal information.

Shareholders have the right to object to the processing of personal data as specified by the Personal Data Protection Law.

### 6.4 Right to delete personal information

Shareholders have the right to request the company to delete or destroy or make personal data transform to information that cannot be personally identified as specified by the Personal Data Protection Law.

### 6.5 Right to request suspension of use of personal information.

Shareholders have the right to request the company suspend the processing of personal information as specified by the Personal Data Protection Law.

### 6.6 Right to request correction of personal information.

In the case that shareholders find personal data that has been provided in accordance with this policy is incorrect or the shareholder has changed his or her personal information. Shareholders have the right to request correction of personal information to be correct as required by the Personal Data Protection Law.

### 6.7 Right to be informed in the case of changes to the registration form regarding personal information.

The Company may consider amending and changing the registration form regarding personal data as appropriate to ensure that personal data of shareholders will receive appropriate protection as required by the Personal Data Protection Law.

### 6.8 Right to complain

If shareholders are concerned or have questions about the company's practices about the personal data of Shareholders. Shareholders may contact the company by using the contact details in section 7 of this policy. In the event that there is reason to believe that the company has violated the Personal Data Protection Act. Shareholders have the right to submit complaints to the expert committee appointed by the Personal Data Protection Committee in accordance with the rules and procedures prescribed by the Personal Data Protection Law.

However, the various rights of shareholders as owners of personal data as specified in this policy are subject to limitations and conditions in accordance with personal data protection laws. The Company may therefore reject your request by giving reasons specified by law, including reserving the right to consider your request under the Company's conditions, procedures and rules.

## 7. How to contact the company

The Company has appointed a Personal Data Protection Officer ( Data Protection Office: DPO) to be the coordinator regarding the protection of personal data of the Company in accordance with the Personal Data Protection Act. If shareholders wish to exercise the various rights in Section 6 of this policy, they can contact the company through the following channels:

If shareholders have any questions or want to inquire about information related to personal information and this privacy policy or want to request to exercise your rights, Please contact us at

### 7.1 Investor Relations

Email : [pancahporn.ch@stec.co.th](mailto:pancahporn.ch@stec.co.th)

Contact location : Siam Technical Concrete Public Company Limited, No. 50 Soi Ngamwongwan 47, Intersection 20, Ngamwongwan Road. Thung Song Hong Subdistrict, Lak Si District, Bangkok 10210 Tel. 025893888 ext. 140

The company may make changes to this policy to comply with any changes related to the processing of your personal data and as required by the Personal Data Protection Law or other related laws, the Company will notify

# STECH

SIAM TECHNIC CONCRETE PCL.



Siam Technic Concrete Public Company Limited

50 Soi Ngamwongwan47, Intersection20, Ngamwongwan Road

Thungsonghong Sub-district, Laksi District Bangkok 10210

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you of any important changes to the announcement together with the announcement. revised version through appropriate channels. The Company recommends that you check for changes to this announcement periodically.

This personal data protection policy for shareholders was approved by the Board of Directors' meeting No. 1/2023 dated February 28, 2023.

This Policy is effective from February 28, 2023.